

Healthy Pantry Coordinator

The Community FoodBank of New Jersey (CFBNJ), a member of Feeding America®, has been delivering food, help and hope across the state for over 40 years. Last year, CFBNJ provided nutritious food for over 55 million meals through its network of more than 1,000 community partners including pantries, soup kitchens, emergency shelters, mobile pantries, and child and senior feeding programs. Accompanying this, CFBNJ also provides vital programming as a frontline defense against hunger, helping families make ends meet and stretch food dollars further to alleviate food insecurity and improve health. For our hungry neighbors, the CFBNJ is the powerful agent of change that fills the emptiness caused by hunger and provides resources that are essential to earning a sustainable living.

The CFBNJ is looking for six Healthy Pantry Coordinators to implement the Healthy Pantry Initiative within the Community FoodBank of New Jersey's (CFBNJ) SNAP-Ed grant with the NJ Department of Health. Through this Policy, Systems, and Environmental Change intervention the CFBNJ seeks to increase access to and consumption of healthy foods in the food pantry settings by enhancing the environment where the NJ SNAP-eligible population is accessing emergency food. The Healthy Pantry Coordinator will train and support a cohort of food pantries in the adoption of best practices to promote and distribute nutritious foods to low-income New Jerseyans.

There are two vacancies based out of our Egg Harbor Township, NJ office and four vacancies based out of our Hillside, NJ office. The roles report to the Director of SNAP-Ed. These are immediate openings that are seasonal through September 30, 2019 with potential to extend based on the availability of grant funding.

Responsibilities include, but are not limited to:

- Conduct trainings to designated Healthy Pantry Initiative partner agencies regarding the adoption of nutritional policies to improve the quality of the food offered.
- Visit and engage designated partner agencies on an ongoing basis (twice a month minimum) to support identified change(s) within each food pantry's distribution environment to nudge clients to select healthier food options.
- Meet with partner agencies to identify road blocks to conversion to the Healthy Pantry model, and design ways to transition agencies to successful implementation through training/technical assistance. Activities could include, but are not limited to, the strategic design/re-design of food pantries to promote a 'choice' environment; support for nudging healthy products; and conducting simple food demos so that clients can taste the promoted product/s prior to selecting them and know how they are prepared.
- Maintain a positive work attitude by acting and communicating in a manner conducive to good interpersonal relations (e.g., helpful, courteous, pleasant) with agencies, all public, co-workers and managers, in accordance with the spirit of CFBNJ's mission.
- Serve as single point of contact for participating partner agencies to ensure excellent support.
- Liaise back to the broader SNAP-Ed team at CFBNJ to facilitate integration with other direct education and PSE interventions and to other CFBNJ staff.

ESSENTIAL SKILLS AND EXPERIENCE:

- Excellent communication, written and interpersonal skills
- Ability to deliver outstanding customer service
- Bi-lingual language skills (English and Spanish/Creole) is a plus
- Nutrition or health background strongly preferred
- Commitment to the mission of CFBNJ and the SNAP-Ed program.
- Microsoft Office Suite experience
- Strong attention to detail is required
- Must possess personal vehicle and valid driver's license

EDUCATION:

Bachelor's degree preferred.

PHYSICAL/COGNITIVE DEMANDS:

Travel required (must have vehicle). Must be able to carry bulk materials as necessary, up to about 30 pounds. Regularly required to talk or hear; standing, walking, sitting, handling, feeling; reaching with hands and arms; stooping, crouching, or kneeling. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus when working with documents, computer screens or with operations. The ability to remember information such as words, numbers, pictures, and procedures; to listen to and understand information and ideas presented through spoken words and sentences; to communicate information and ideas in speaking so others will understand; to concentrate on a task over a period of time without being distracted; read and understand information and ideas presented in writing; to communicate information and ideas in writing so others will understand.

Qualified candidates should send resume, along with salary requirements, to nutritionjobs@cfbnj.org.